

	ITEM DESCRIPTION:	Qty	Brand / Model	Country of origin	Size	Material (wood, plastic, glass, aluminum, etc.)	Capacity	Guarantee (if any)	Colour	Price per item	TOTAL PRICE IN RSA CURRENCY *(all applicable taxes incl)
	20mm, 150 sheets	1									
	22mm, 170 sheets	1									
	25mm, 200 sheets	1									
3	Copies - B/W , p/p, A4, on coloured paper	50									
	COLOUR										
4	Copies - Colour , p/p, A4 on white paper	100									
5	Copies - Colour , p/p, A4 on coloured paper										
	OTHER										
6	Clear Sheets for front cover, A4	20									
7	Hard board for back cover, A4	20									
8	Binding cost - Labour / 100 copies										
6	Delivery cost										
CONFIRMATION THAT INFORMATION CAN BE SUBMITTED TO THE SUPPLIER IN SOFT COPY FORMAT							YES	NO			
										GRAND TOTAL:	
										VAT:	
										AMOUNT:	

* "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skill development levies