

## INVITATION TO REGISTER ON THE COLLEGE DATABASE AND TENDER IN THE FOLLOWING CATEGORIES:

Please refer to the College website [www.flaviusmareka.co.za](http://www.flaviusmareka.co.za) for fully detailed information regarding the following tenders:

**CATEGORY A** – Render services for a fixed time period with a yearly revision date. The option to renew solely resides with the college.

**CATEGORY B** – Serves on a panel of a maximum of 10 individual suppliers and render services and/or supply goods on a rotational basis as-and-when needed. This panel will be valid until December 2028.

Soft copies of the tender documents will be available as from Monday **10 February 2025** until Thursday **27 February 2025** on the College website: [www.flaviusmareka.co.za](http://www.flaviusmareka.co.za).

All tenders will close at 11:00 am on **28 February 2025**.

### Category A (Contract)

Tender number	Services Description	Compulsory site visit	Closing date at 11:00
T01/25 Security	Installation, maintenance and monitor of alarm system and provision of armed response services on all College sites for a period of 5 years with a yearly revision date. The option to renew every year solely resides with the college pending quality of services rendered. Kroonstad: Derksen Hostel, Lentehof Hostel, Kroonstad campus, Mphohadi campus Sasolburg: Engineering studies campus, Business studies campus, sport fields and Central Office	19 Feb 2025 10:00 Bukes street, Kroonstad campus, Reception  <b>AND</b> 20 Feb 2025 09:00 C/O Hertzog Road and Fraser Street, Sasolburg campus, Reception	28 February 2025
T02/25 guards	Provide security guards for a period of 1 year (with the option to renew for an additional year) on all sites: Kroonstad: Derksen Hostel, Lentehof Hostel, Kroonstad campus, Mphohadi campus Sasolburg: Engineering studies campus, Business studies campus, sport fields and Central Office	N/A	28 February 2025

## Category B (Panel)

Tender number	Services Description	Closing date at 11:00
P01-25 Trans K	Provide transport for students and staff at Kroonstad sites on as-and-when basis	28 February 2025
P02-25 Trans S	Provide transport for students and staff at Sasolburg sites on as-and-when basis	28 February 2025
P03-25 StdCrd	Supply and deliver consumables for registrations – student cards, student card holders, cartridges for student card printers, etc on an as-and-when-basis	28 February 2025
P04-25 IT	Supply and deliver IT equipment and consumables to the College on an as-and-when-basis	28 February 2025
P05-25 Ver	Provide employee and student verification services to the College on as-and-when basis	28 February 2025
P06-25 Legal	Provide legal services to the College as part of a team on as-and-when basis	28 February 2025
P07-28 QS	Provide a team of construction consultants to assist the College on as-and-when basis	28 February 2025

### TERMS AND CONDITIONS – THE FOLLOWING NEEDS TO BE SUBMITTED

1. Service providers must submit a tax clearance pin from SARS so that compliance can be verified. Please ensure that your SARS obligations are met at all times, as once the PIN is checked and non-compliance at any stage is reported your application may not be considered.
2. Service providers must submit municipal rates and taxes account which is not in arrears for more than 3 months, or a lease/rental agreement of business premises.
3. Service providers who appear in the National Treasury quotation defaulters register or who are restricted to do business with the Government will be disqualified.
4. Late tenders will not be accepted.
5. No faxed or e-mailed tenders (in ANY electronic form) will be accepted.
6. The College reserves the right to:
  - a. accept any quoted price and not necessarily the lowest,
  - b. accept the tender in part
  - c. to withdraw any tender request before the award.
  - d. not to appoint a service provider in any of the tenders
  - e. to appoint more than 1 supplier in any of the tenders
  - f. to establish a panel of service providers to be used in future tenders for similar work. This panel will be active until December 2028
7. Service providers must comply with the requirements as specified in the tender document. Failure to comply may lead to disqualification.
8. Company profile must be submitted together with the tender.
9. The College will apply its Supply Chain Management Policy and where the policy is silent, will apply National Treasury Regulations. Tenders will be evaluated on the 80/20 principle where 80% is for price and 20% is for B-BBEE.
10. Service providers must complete the application form to register on the College database. Please take note that any service providers may only register for two (02) commodities.

11. In line with POPIA (protection of Personal Information Act) the College will attempt to ensure confidentiality of all submissions. All reasonable measures will be in place to protect personal information but will be used in the short listing and evaluation process. By submitting your tender, you recognise and accept this disclaimer.

**PLEASE NOTE:**

1. No deposits or pre-payments will be paid to any appointed service provider for the full duration of the contract. Certificates and/or services and goods delivered will only be paid after confirmed delivery and/or completed service.
2. Soft copies of the tender documents will be available as from Monday **10 February 2025** until Thursday **27 February 2025** on the College website: [www.flaviusmareka.co.za](http://www.flaviusmareka.co.za)
3. In the case of challenges with the printing of the tender documents, please call Me Cathy Tsoabisi at 016 976 0829 x 1005 during office hours (8:00 until 16:00)
4. Tenders endorsed with the specific tender number, as well as the company name, on a sealed envelope must be deposited into the tender box – SCM Office, Room T54, Flavius Mareka TVET College, Central Office, C/O Fichardt Street and Bell street, Sasolburg, (next to ABSA bank)
7. All tenders will close at 11:00 am on **28 February 2025**
- 8.. **NO late tenders will be accepted.**

**ENQUIRIES:** Me H du Plessis, Tel. 016 976 0829 x 1039

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