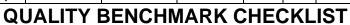


Designation

Ref No:	74	740.73.1 Quality Benchmark Checklist					
Approved by:	Council	Issue Date:	12/03/2015	Rev:	2	16/07/2020	





QUALITY BENCHMARK CHECKLIST

TENDER / QUOTATION NUMBER: P13/24 Corp

(PLEASE REFER TO FORM 740.45.3, PAGE 7 OF 8, NR C2)

	(PLEASE REPER TO FORM 140.45.3, PAGE 1 OF 6, NR C2)									
l,		as r	epresentative fo	or						
(name and surname) (company)										
declare that the following examples reflecting the expected quality offered by my company is of high quality.										
	Equipment	Supplier to complete		For Office use						
		Sample Submitted		Sample Verified and accepted because of high quality						
1	Letterhead (Nr 8.2 on specification list)	YES	NO	YES	NO					
2	A5 flyers (nr 8.3 on specification list	YES	NO	YES	NO					
3	Business cards (nr 8.9 on the specification list)	YES	NO	YES	NO					
4	Lanyards (nr 8.10 on the specification list)	YES	NO	YES	NO					
5	Desk calendar (Nr 8.13 on the specification list)	YES	NO	YES	NO					
6	Letterhead (Nr 8.2 on specification list)	YES	NO	YES	NO					
 PLEASE TAKE NOTE Failure to submit samples will cause you to lose 15 marks in the criteria (740.45.3, page 7 of 8). In the event of a tender/quote not being accepted, samples cannot be re-claimed by the service provider. 										
Failure to submit samples will also have a negative effect on the evaluation of your tender.										
Sign	ature of representative	Date								