

## INVITATION TO BID

# FLAVIUS MAREKA TVET COLLEGE

## INVITATION TO BID

YOU ARE HEREBY INVITED TO SUBMIT A BID FOR **P07-24 Stat** AT  
FLAVIUS MAREKA TVET COLLEGE.

<b>BID NR:</b>	P07-24 Stat
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<b>CLOSING TIME:</b>	11:00
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<b>CLOSING DATE:</b>	11 October 2024
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### DESCRIPTION OF TENDER:

1. Supply and deliver stationery and paper to the College.
    - 1.1. The contract will be from Jan 2025 to Dec 2025 with an option to be extended for an additional 2 years.
    - 1.2. The College reserves the right to utilize a different service provider if the appointed service provider is unable to provide the service within stipulated timeframes.
    - 1.3. If the appointed service provider is unable to provide the requested service on a continuous basis, the service level agreement will be terminated.
    - 1.4. If the appointed service provider is unable to provide quality service, the service level agreement will be terminated immediately
- The successful bidder will be required to fill in and sign a contract / Service Level Agreement
  - Bids received after the closing time and date will not be accepted for consideration.
  - Bid documents must be deposited in the bid box that is located in the Room T54, Flavius Mareka TVET College, Central Office, C/O Fichardt Street and Bell Street, Sasolburg, (next to ABSA bank).
  - The bid box is open Monday to Thursday 9:00 – 16:00, Friday 9:00 - 12:30.
  - Bids must be in a sealed envelope with the bid number clearly visible on the outside.
  - All bids must be submitted on the official forms – (forms not to be re-typed). Use annexures for clarifications

THE BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2011, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

ENQUIRIES	Tender procedure
Contact person	H du Plessis
Tel	016 976 0829 x 1039
E-mail address	duplessish@fmtvet.co.za

**The following particulars must be furnished.  
(Failure to do so may result in your bid being disqualified.)**

Name of Bidder: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Cellphone Number: \_\_\_\_\_

Facsimile Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

VAT Registration Number: \_\_\_\_\_

Please tick applicable box			YES	NO
1		Has a valid Tax PIN been submitted?		
2		Has a valid B-BBEE status level verification certificate been submitted in order to qualify for preference points for B-BBEE?		
	2.1	If Yes – Who was the certificate issued by: (please tick applicable box for A, B or C)		
	A	An accounting officer as contemplated in the Close Corporation Act? (CCA)		
	B	A verification agency accredited by the South African Accreditation System (SANAS)		
	C	A registered Auditor?		
3		Has a latest municipal account been submitted?		
4		Are you the accredited representative in South Africa for the goods / services / works offered by you?		
	4.1	If yes, enclose proof		
5		Are you registered on our Supplier Database?		
	5.1	If not – please complete 740.43.8 and submit		
	5.2	If Yes – fill in vendor number: <span style="float: right;">VEN</span>		
6		Has proof of CSD registration been submitted?		
7		Has proof of CIDB grading been submitted?		

Signature of bidder: \_\_\_\_\_

Date: \_\_\_\_\_

Capacity under which this bid is signed: \_\_\_\_\_

Total tender/quote price:  \_\_\_\_\_ Total Number of Items Offered: \_\_\_\_\_

 **(Failure to fill in the price may result in your tender being disqualified)**

		740.62.6 invitation-to-bid-sbd1				Page 2 of 2	
Approved by:	Council	Issue Date:	12/03/2015	Rev:	6	16/07/2020	